



RENTAL GUIDELINES

1. All applicants (and co-signers, as applicable) must be adults 21 years of age or older, and must complete a two page application form.

Page 1) Application Form - Must be completed, signed, and dated.

Page 2) Verification Form - Must be signed and dated.

- All applicants (and co-signers) must have good credit and rental history.
- A co-signer may be required if you have little or no credit history.
- A co-signer will not be accepted to offset a poor credit or rental history.
- If married, both husband and wife must apply.

2. You can access our application forms:

- Online Access at www.brunettiusa.com
- At the Rental Dwelling
- At our Offices
 - Address: 1416 S. Big Bend Blvd.
St. Louis, MO 63117
 - Hours: Monday - Thursday 9:00 am - 3:00 pm
Friday - 9:00 am - 1:00 pm
 - Other: By appointment
 - Directions: Please call 314-647-7777
 - Map to the Office at www.brunettiusa.com
- Via Mail (Please Provide Address)
- Via Fax (Please Provide Return Fax Number)

3. Completed application forms must be submitted in person. (Out of town/state applicants please call our office). In addition to your application(s) you will also need:

- A current photo ID
- The Application Fee (Non Refundable)

This fee covers a credit report, employment/rental verification, criminal background check, etc. This service is performed by Welcome Homes Credit Services.

 - Single Applicant fee - \$35.00
 - Additional Single Applicant Fee - \$35:00 (ea Add'l)
 - Married Couple Fee - \$45.00 (For Both)
- A Partial Security Deposit
 - Payment of the Partial Security Deposit will allow us to put the property unit on HOLD for you.
 - All apartments and small homes - \$100.00
 - Larger Homes and Properties - Varies. Please inquire.

Your partial security deposit is allocated as follows:

1. If your application is approved, accepted, and a lease is signed. The deposit (in-full) will be applied towards your move-in costs.
2. If your application is approved and accepted but a lease is not signed and/or move-in costs have not been received within 4 days of acceptance. The deposit (in-full) will be forfeited.
3. If your application is not approved, the deposit (in-full) will be returned.

IMPORTANT: All funds must be paid in the form of a cashier's check or money order. Personal checks are not accepted.

4. Typical application processing time:

- Local applicants -
Approximately 2 Working Days
- Out of Town/State Applicants -
Approximately 3 Working Days

Note: RUSH processing in 24 hours or less may be available at an additional charge.

